

Educational Technology Committee

Meeting 02/09

Wednesday 13 May 2009, 2:00 pm

Venues: James McNeill, 3A Clayton Campus & Boardroom, Sunway Campus.

MINUTES 01/09

Attendance:

Clayton: Nathan Bailey, Amelia Bail, Emily Feher, Cameron Nichol, Campbell Wilson, George Kotsanas, Len Webster, Janette Burke, Alison Whitley, Kate Roth, Brian Chapman

Sunway: Rajendran Parthiban (via videoconference)

Minutes: Amelia Bail per Kerryn Morey

Apologies: Gordon Sanson, Kerryn Morey, Stephen Barkoczy, Cristina Varsavsky, Phillip Steele, Lauren O'Dwyer, Samia Touksati, Bernard Holkner, Jaques Steyn

Nathan, acting as Chair on behalf of Gordon Sanson, welcomed all attendees.

2. Confirmation of minutes

- [Minutes of previous meeting](#)

The minutes of ETC meeting 1/09 were confirmed. However Brian Chapman raised a point about the 'Call for proposals' not being noted in the minutes.

3. 2010 ICT Strategic Initiatives

Nathan Bailey provided overview of 2010 Educational Strategic Initiatives and Capital Works Proposals.

- Building Projects
- Learning Space Refurbishment
- myLearningSpace
- Performance Capture & Review System
- Next Generation LMS (Learning Management System)
- Audio Lecture Refurbishment (Lectopia)

4. Monash Collaboration Strategy

Emily Feher opened a discussion about how we enable this (Collaboration Strategy) at Monash. Monash are facilitating this by integrating systems we currently have with other tools/systems we don't have.

Emily Feher provided an overview of the Monash Collaboration Strategy that she has been developing on behalf of ITS in consultation with a range of stakeholders

across the University. Emily requested that members provide comments on the draft strategy to Jeremy Du Ve. The strategy will be circulated shortly after the meeting.

5. ETC Innovation Agenda Items

Member suggested the following items:

How to Develop a Community of Practise

Organise a visit/tour of the GeoSciences Lab (G60)

Nathan encouraged members to provide further suggestions in email to Kerry Morey.

6. ETC Communications

This topic was explored under Strategic Initiatives and it was suggested that this be discussed at the next Innovations. Cameron Nichols agreed to provide some opening thoughts and questions to encourage discussion.

7. Reports from ETC subcommittees and groups

Emily Feher provided MUSO Steering Committee minutes for Meeting 01/2009 and reported on the changes to the MUSO Steering Committee Terms of Reference. See Item 8.

8. MUSO Steering Committee Terms of Reference

Emily Feher provided an overview of the proposed changes to the MUSO Steering Committee Terms of Reference. The proposed changes, subject to the approval of the DVC (Education) are:

- Business ownership of the MUSO Service to be transferred to the portfolio of the Pro-Vice Chancellor (Education). The Director of the eEducation Centre will continue to act as business owner in the interim
- The purpose of the MUSO Steering Committee has changed to “to guide and review the pedagogical direction of online learning at Monash”. This means the committee no longer concerns itself with operational matters as a matter of course. These matters are able to be adequately handled by the MUSO Operations Group and the Faculty Administrators Group.

Therefore, Faculty representation was increased from a minimum of two (2) to a minimum of four (4) faculties and there will be one (1) Committee member to represent the three service providers (HRD (Training) CALT (Support), ITS).

- MUSO Steering Committee meeting frequency changed to no more than

four (4) meetings per year.

Campbell Wilson raised concerns about how Faculty Administrators communicate with the MUSO Operations Committee and the MUSO Steering Committee. Len Webster and Janette Burke also raised the possibility of representation for CALT and the Library respectively. The committee agreed that the current proposal be endorsed with these issues to be addressed at the next MUSO Steering Committee meeting which will be in August.

9. Learning Space Proposals & CDP

This was also discussed as part of Strategic Initiatives (above) Nathan has proposed a consultation process with Faculties to develop 2010 learning space proposals for leading edge learning spaces to support best practice teaching. These proposals would also be available for federal programs such as CDP and philanthropic interest.

10. Other Business

Agenda Items for ETC Innovations

Janette Burke provided an overview of the Echo 360 Product. Echo 360 will succeed the Lectopia product currently being implemented as a replacement for the existing Monash University Lectures Online service (MULO), and provides a range of extended functionality beyond these current systems.

Meeting closed at 4.00pm.

Next Meeting:

**Wednesday July 22nd, 10:00am – 12:00pm
James McNeill Room, Building 3A**