

Carrick Awards Procedures for 2007

This document outlines the procedures for Monash in 2007 with respect to the Carrick Awards for Australian University Teaching (CAAUT).

During 2006, Monash adjusted its internal award systems, at faculty and university levels, to align with the national awards and thus create an articulated pathway for award applications. It is thus anticipated that staff who have received faculty and/or institutional awards will be well placed to apply for Carrick Awards, which themselves have an articulated pathway from Citations to Teaching Excellence Awards.

The following sections provide a brief summary of each of the three categories of awards (extracted from the Carrick Institute Guidelines), along with the Monash procedures for 2007. Potential nominees should note that individual faculties and centres will have their own internal deadlines for nominations, particularly for the Citations (for which both academic and general staff are eligible). Detailed information for nominees for each of the three categories (Citations, Teaching Excellence and Programs) is available at http://calt.monash.edu.au/Quality/carrick_awards.html

Awards for Teaching Excellence and The Prime Minister's Award

The Carrick Institute will confer up to 27 **Awards for Teaching Excellence**. These awards celebrate a group of the nation's most outstanding university teachers in their fields. The awards give recognition to teachers (individuals and teams) renowned for the excellence of their teaching, who have outstanding presentation skills and who have made a broad and deep contribution to enhancing the quality of learning and teaching in higher education. The winners of *Awards for Teaching Excellence* each receive \$25,000.

The **Prime Minister's Award for Australian University Teacher of the Year** is the premier university teaching award. The recipient is selected from the winners of the *Awards for Teaching Excellence*. This award is given to an academic with an exceptional record of advancing student learning, educational leadership and scholarly contribution to teaching and learning. The winner receives \$50,000.

Categories

1. Biological Sciences, Health and Related Studies (including Agriculture, Animal Husbandry, Medicine, Nursing etc);
2. Early Career;
3. Humanities and the Arts;
4. Indigenous Education, for receipt of the Neville Bonner Award/s;
5. Law, Economics, Business and Related Studies;
6. Physical Sciences and Related Studies (including Architecture, Building and Planning, Engineering, Computing and Information Science);
7. Social Sciences (including Education); and
8. Team Teaching (Priority Area for 2006-7).

Nominations in the Team Teaching category must demonstrate highly collaborative teaching approaches and show evidence of the effectiveness of the collaboration against the selection criteria. Teams may be of any size.

The selection criteria are:

1. Approaches to teaching that influence, motivate and inspire students to learn

Which may include: fostering student development by stimulating curiosity and independence in learning; contributing to the development of students' critical thinking

skills, analytical skills and scholarly values; encouraging student engagement through the enthusiasm shown for learning and teaching; inspiring and motivating students through high-level communication, presentation and interpersonal skills.

2. Development of curricula and resources that reflect a command of the field

Which may include: developing and presenting coherent and imaginative resources for student learning; implementing research-led approaches to learning and teaching; demonstrating up-to-date knowledge of the field of study in the design of the curriculum and the creation of resources for learning; communicating clear objectives and expectations for student learning.

3. Approaches to assessment and feedback that foster independent learning

Which may include: integrating assessment strategies with the specific aims and objectives for student learning; providing timely, worthwhile feedback to students on their learning; using a variety of assessment and feedback strategies; implementing both formative and summative assessment; adapting assessment methods to different contexts and diverse student needs.

4. Respect and support for the development of students as individuals

Which may include: participating in the effective and empathetic guidance and advising of students; assisting students from equity and other demographic subgroups to participate and achieve success in their courses; influencing the overall academic, social and cultural experience of higher education.

5. Scholarly activities that have influenced and enhanced learning and teaching

Which may include: showing advanced skills in evaluation and reflective practice; participating in and contributing to professional activities related to learning and teaching; coordination, management and leadership of courses and student learning; conducting and publishing research related to teaching; demonstrating leadership through activities that have broad influence on the profession.

Monash may submit up to eight (8) nominations, and the due date is 13 July 2007.

Monash procedures in 2007 for Teaching Excellence Awards

In coordinating the process, CALT will:

- contact VC's Teaching Award winners for 2006 and invite them to apply;
- contact the faculties and ask for nominees, in most cases being the faculty Teaching Award winners for 2006;
- check the VC's Showcase of Teaching Excellence participants for possible nominees;
- provide support in ensuring applications adhere to Carrick guidelines; and
- submit nominations to Monash Selection Panel by 22 June 2007.
- Monash Selection Panel selects up to eight nominees for submission to Carrick.

Citations for Outstanding Contributions to Student Learning

210 nominees will receive a *Citation for Outstanding Contributions to Student Learning* (\$10,000 each). Citations are awarded to people who have made a significant contribution to student learning in a specific area of responsibility over a sustained period, who are widely recognised for their achievements within the nominating institution, and who have received strong institutional endorsement.

Citations for Outstanding Contributions to Student Learning provide an opportunity for distinctive institutional missions, values and priorities in learning and teaching to be recognised. Citations will be awarded for a wide range of contributions to student learning, both direct and indirect. There are no specified categories for Citations, and awards will be made for both general and more specific contributions.

The wording of the citation (maximum of twenty-five words) for each nominee is proposed as part of the nomination process.

Nominations are encouraged from academic staff, general staff, sessional staff and institutional associates.

The selection criteria are identical to those for the Teaching Excellence awards, except that only one of the five criteria must be addressed.

Monash may submit up to ten (10) nominations, and the due date is 11 May 2007.

Monash procedures in 2007 for Citation Awards

- Faculties conduct internal selection process for a maximum of 4 nominations (if >2, then at least 1 should be General Staff member);
- Services Divisions/Centres conduct internal selection process for 1 possible nomination;
- CALT to provide advice and support with respect to the preparation of applications;
- Faculty/Division/Centre may offer internal award for each forwarded nominee;
- Faculties/Divisions/Centres submit nominations to Monash Selection Panel (via CALT) by 24 April 2007; and
- Monash Selection Panel selects and ranks 10 best nominees for submission to Carrick.

Awards for Programs that Enhance Learning

The Carrick Institute will confer up to 14 **Awards for Programs that Enhance Learning**. These awards recognise learning and teaching support programs and services that make an outstanding contribution to the quality of student learning and the quality of the student experience of higher education. The programs and services that receive these awards must have demonstrated their effectiveness through rigorous evaluation and will set benchmarks for similar activities in other institutions.

Categories

There are seven award categories:

1. Assessment and feedback
encompassing assessment initiatives that encourage students to develop and demonstrate higher-order skills and attitudes such as academic independence, ethical practices and values, and critical thinking and feedback that is timely and supports students' learning development.
2. Educational partnerships and collaborations with other organisations
encompassing partnerships between universities, and universities and other organisations - such as schools, professional bodies businesses and industries – in collaborative approaches to learning and teaching.
3. The first-year experience

encompassing the academic and social transition to higher education, teaching and learning within large student groups, and the quality of the first year student experience

4. Flexible learning and teaching

encompassing approaches to learning and teaching that afford flexibility in time, place and/or mode of learning

5. Innovation in curricula, learning and teaching

encompassing innovations that encourage novel approaches to learning and teaching, innovations that encourage or support multidisciplinary, research-based learning and teaching approaches, innovations that utilise the potential of new and/or emerging technologies

6. Postgraduate education

encompassing programs that focus on postgraduate students, postgraduate coursework teaching and learning, postgraduate research supervision and research higher degree candidature, and postgraduate learning support

7. Services supporting student learning

encompassing services directly related to student learning such as services for specific groups of students, information access, course advising, language and learning support, counselling and disability support

It is anticipated that awards will be distributed across the seven categories. However the pattern of distribution will ultimately be determined by the quality of the nominations.

Monash may submit up to seven (7) nominations, and the due date is 13 July 2007.

Monash procedures for 2007 for Program Awards

- CALT consults with faculties during March to identify possible nominees;
- CALT staff approach groups and assist in drafting applications;
- Program groups submit applications to Monash Selection Panel by 22 June 2007.

Monash Selection Panel

For 2007, the selection panel will comprise:

- Deputy Vice-Chancellor (Education) (or nominee)
- Director, CALT
- Two Associate Deans, Teaching
- Representative, Academic staff

For Citation Awards, add;

- One Faculty Manager/Senior Manager (within a faculty)
- One Services Administrative Head
- Representative, Administrative staff

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