



CARRICK AWARDS FOR AUSTRALIAN UNIVERSITY TEACHING

Awards for Programs that Enhance Learning

Nomination Form

Program Title

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Institution

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Category for nomination

Please nominate ONE category. See the Guidelines for descriptions of each category.

tick box (✓)	
<input type="checkbox"/>	1. Assessment and Feedback
<input type="checkbox"/>	2. Educational Partnerships and Collaborations with other Organisations
<input type="checkbox"/>	3. The First-Year Experience
<input type="checkbox"/>	4. Flexible Learning and Teaching
<input type="checkbox"/>	5. Innovation in Curricula, Learning and Teaching
<input type="checkbox"/>	6. Postgraduate Education
<input type="checkbox"/>	7. Services Supporting Student Learning

Contact details (for one representative of the program)

Title	
First name	
Last name	
Email address	
Telephone	
Facsimile	
Postal address	

Please list names of other program representatives (to a maximum of four), if applicable.		
Title	First name	Last name

Program Representatives' Declaration	
I/We (print name of principal representative) agree to represent this program for nomination for a <i>Carrick Award for Programs that Enhance Learning</i> .	
Signature:	Date:

Vice-Chancellor's / Chief Executive Officer's Declaration

On behalf of this institution, I support this nomination on the basis of the attached application. This institution undertakes to support this program and activities to disseminate good practice in learning and teaching. I confirm that the information above is true and correct and that the representative(s) referred to on this form is/are currently engaged in the program nominated here.	
Name	
Signature	
Institution	Date:

CAAUT Institutional Contact Officer

Name:	
Position within institution	
Email address	
Telephone	
Facsimile	

Checklist

The nomination submitted to the Carrick Institute must include the following:

	tick box (✓)
Completed and signed Nomination Form (1 original & 9 copies)	
Written statement, including an overview and addressing each of the four selection criteria (1 original & 9 copies)	
One copy of the submission provided on CD ROM or DVD	
Optional: Supporting Materials (1 original and 3copies)	

Note: Each of the ten copies should form a complete submission including nomination forms and written statement. Each submission should be unbound and corner stapled.

Note: If optional Supporting Materials are included, these should be separately packaged and labelled as 'Supporting Material'. Each copy should be labelled with the name of the institution, the category of award, the name of the program, the year, and the name(s) of the program's representative(s).

Privacy Information

The information on this form is collected by The Carrick Institute for Learning and Teaching in Higher Education and will be used only for the purpose of assisting the Carrick Board Standing Committee responsible for CAAUT identify the winners of the *Carrick Awards for Australian University Teaching*. The information will be used in the administration of the CAAUT program and could be used for publicity in relation to the CAAUT. The Carrick Institute may disclose any of the information collected to the Minister for Education, Science and Training for relevant lawful purposes and in accordance with the *Privacy Act 1988* and the Information Privacy Principles. All documents created or held by the Carrick Institute with regard to the CAAUT Program are subject to the *Freedom of Information Act 1982* ("FOI Act"). Unless a document falls under an exemption provision, it will be made available to the general public if requested under the FOI Act.

Decisions regarding request for access will be made by the authorised FOI decision-maker in accordance with the requirements of the FOI Act.